

TO,

DATE:-

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SUBJECT: INTRODUCTION TO PROVIDE SECURITY SERVICES.

Dear Sir/madam,

We feel proud to introduce '**ASAR**' as one of the fastest upcoming Security Agency in Pune.

At '**ASAR**' we have the entire infrastructure, courageous and alert manpower required to run a security agency successfully.

We are providing services to many renowned Apartments, Co-op Housing Societies, Banks, Institutes, Hospitals and Restaurants in Pune. **Asar Security Services** have a strong establishment in Pune, with an impressive list of clients, which includes Multi-National Companies, Corporate Offices, Industrial Unite, Hotels and Residential Societies in respect of our guarding services.

Guarding services are carried out by way of static post and mobile beat patrols for all types of premises **ASAR SECURITY SERVICES** carryout the following functions at individual premises:

- (1) Gate/Entrance control
- (2) Reception
- (3) Internal Parking area Patrols

We believe the success of our guarding division can be attributed to the way in which we approach this business. Our philosophy is that all guards are direct employees of **ASAR SECURITY SERVICES**. They are carefully selected through vetted and properly trained, guards are smartly well uniformed well equipped and supervised.

The company firmly believes that three main criteria in providing quality guarding services and selection training and supervisor.

| S. No | PARTICULARS | 8 HOURS | 12 HOURS |
|-------|-----------------------|---------|----------|
| 1 | Security Supervisor | | |
| 2 | Security Guard | | |
| 3 | Security Ladies Guard | | |
| 4 | Security Head Guard | | |

GST 18 % EXTRA.

For an organization like your, there is an obvious demand and interest to improve security at your premises. We confident that **Asar Security** at your premises will meet your security requirement to your satisfaction. We require two weeks' time to start the assignment from the date of receipt of your letter of intent.

Terms and Conditions:

- (1) Payment to be made within 05 days on submission of bill.
- (2) Company will take responsibility of entire visible premises (If the number of guards is appointed as per our survey report.)
- (3) All resident/employees have to co-operate with security guards while check in/check out...
- (4) All the vehicles must have society/company visible parking stickers on both side (front and rear).
- (5) Security Guards/Security Supervisors are not allowed by to do any kind of personal job of members and staff at the establishment.
- (6) Our Field Staff/Night checking shall visit establishment regularly.
- (7) Our senior management staff shall visit the establishment once in a month at least.
- (8) The Society /Organization will provide the necessary stationary, Chairs and Tables.
- (9) The Society/Organization will appoint one contact person from your side to advice or any changes in location.
- (10) Security Guard will handle water supply of society / Organization, if the Society/Organization ask to do so the point will be vacant and meanwhile anything goes wrong at that time the company will not responsible.
- (11) The Society / Organization has to appoint one supervisor among the security guards to handle and take control on duties and temporary reliever of guards for nature calls and lunch break/dinner for both shift.

We hope the above mentioned rates are acceptable to you and we except your call for deal.

Thanking you.

**Asar Security Services
Proprietor**

ASAR SECURITY SERVICES

LEGAL DOCUMENT

| SR NO | NAME OF DOCUMENTS | NUMBER OF DOCUMENT |
|--------------|--------------------------|---|
| 1 | ASAR SECURITY SERVICES | PROPRIETOR |
| 2 | SHOP ACT NO. | 103060591803 |
| 3 | PAN NO. | AHGPT4761N |
| 4 | GST NO | 27AHGPT4761N1ZL |
| 5 | P.T.E.C. NUMBER | 99972092311P |
| 6 | P.T.R.C. NUMBER | 27235306837P |
| 7 | ESIC CODE NO | 33000660970001099 |
| 8 | EPF CODE NUMBER | PUPUN1392233000 |
| 9 | COMMISSIONER OF POLICE | PSA/L/56/MH/2024/FEB/1/3645 |
| 10 | NAME OF BANK | AXIS BANK |
| 11 | ACCOUNT NO. | 924020006211986 |
| 12 | IFSC CODE | UTIB0001954 |
| 13 | BRANCH | GRAN EXITO, SHWOROOMNO- 1A& 1B SR NO – 172 B T KAWADE ROAD GHORPADI, PUNE - 411001 |
| 14 | MOBILE NUMBER | 8605609996 / 7507917060 |
| 15 | E-MAIL ID | s.asar77@yahoo.com |
| 16 | OFFICE ADDRESS | FLAT NO -403, LAXMI TOWER SOCIETY, 40 FEET ROAD, SNBP INTERNATIONAL SCHOOL, MAMJARI BK ROAD, PUNE -412307 |